CLINIC IN A BOX® PROGRAM — LEGAL AUDIT
VOLUNTEER FREQUENTLY ASKED QUESTIONS

Q: What kind of training will I receive?

A: The **Clinic in a Box®** Program — Legal Audit is divided into two sessions. During the first session, experts from a law firm will provide training to the volunteers so that they will have the information necessary to conduct the second session of the clinic, a legal assessment meeting with a nonprofit organization or small business. In advance of the clinic, volunteers will also receive training materials. While reviewing the materials is not essential for participation, volunteers may find it beneficial.

Q: Will I receive CLE credit?

A: CLE credit is available in most jurisdictions for volunteers who participate in the training portion of the clinic.

Q: What will happen during the client meeting?

A: During the second session of the clinic, volunteers will meet with a representative from a nonprofit organization or small business to conduct a legal audit of that organization, spotting issues and providing advice and counsel to ensure that the organization is operating in good legal health. In advance of the clinic, volunteers will receive a copy of the legal audit checklist that they will use to conduct the audit. Most volunteers will also receive the name of their client and any materials the client submitted about its organization. Experts from a law firm will remain onsite to provide advice to the volunteers as they meet with their clients as necessary.

Q: What kind of support will I receive onsite?

A: In most cases, and depending on cancellations of other registrants, volunteers will work with other participating volunteers to conduct the assessment. Please keep in mind that volunteers *must participate in the first session* of the clinic in order to participate in the second session. In addition, expert lawyers from a law firm will remain onsite during the second half of the clinic to provide assistance as needed.

Q: What about malpractice insurance?

A: The host legal services organization will provide malpractice insurance coverage for volunteers. The insurance will cover ongoing work related to issues identified during the clinic.

Q: I am busy—what kind of time commitment does participation in the clinic require?

A: The Clinic in a Box® Program – Legal Audit is a four-and-a-half hour commitment. Some of the legal issues identified during client meetings may require ongoing legal assistance. Volunteers are not required, but have the option to continue to provide counsel to clients following the clinic.

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1025 Connecticut Avenue, N.W., Suite 205 ● Washington, DC 20036
(202) 729.6699 Phone ● (202) 296.0303 Fax
cpbo@probonoinst.org ● www.cpbo.org